

July 1, 1999

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

FIRE CAPTAIN

DEFINITION:

Under direction, to command a fire company during an assigned shift; to supervise or assist in supervising a fire support function; and to perform related work.

*** EXAMPLES OF DUTIES:**

- Supervises the personnel, equipment, and overall operation of a fire company and fire station;
- Directs and participates in fire operations to protect life and property in emergency situations;
- Conducts and participates in training sessions and drills;
- Supervises and inspects the maintenance of fire stations, apparatus, and equipment;
- Prepares reports and maintains logs and special activity records;
- Interprets and enforces applicable City and departmental rules and regulations;
- Coordinates pre-fire and fire prevention inspections;
- Supervises or assists in supervising a fire support function; conducts fire investigations;
- Establishes community relations programs and acts as a liaison with City departments and the public;
- Supervises fire equipment maintenance and repair;
- Develops specifications for new fire fighting equipment and apparatus;
- Researches new fire equipment products and recommends purchase;
- During an assigned shift supervises the dispatch office;
- Trains and evaluates the work performance of subordinates.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

One year of service as a Fire Engineer with the City of San Diego Fire Department.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.